

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

e-Governance - Convergence and Coordination among the Government Departments in execution of IT projects - capacity building – empanelment of Manpower resources in APTS & IEG to assist State e-Governance Mission Team (SeMT) for effective implementation of e-Governance projects - Orders – issued.

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**INFORMATION TECHNOLOGY AND COMMUNICATIONS (e-Governance)**  
**DEPARTEMNT**

GO Rt. No. 254

Dated: 25 -08-2009  
Read the following:

1. G.O. Ms. No. 40, IT&C Department Dated 14.8.2001.
2. GO Ms. No. 17, IT&C Department (e-Gov), dated: 13-07-2007
3. GO Ms. No.17, IT&C Department (e-Gov), Dated: 26 -07-2008
4. G.O Rt. No. 3775 of GA (Special.A) Department Dated: 30.07.2009.

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ORDER:

Government vide orders cited in the first read above has issued mandatory guidelines on IT Architecture and standards while implementing IT projects.

2. The Government orders vide in the second read above has constituted three committees as Institutional Framework at different levels of Government as per the IT Road Map and in parlance to NeGP for effective implementation of E-Governance projects.
3. The Government vide third read above has created an Institutional framework under Capacity Building (CB) Scheme and constituted State e-Governance Mission Team (SeMT) for effective implementation of e-Governance projects.
4. The Government vide fourth read above has Constituted a Techno-financial Committee to bring convergence and coordination among the Government Departments to enforce data standards, inter-operability and security, while executing IT projects
5. Implementation of any IT project requires, planning, DPR preparation cost-estimation, feasibility and risk assessment (technology, security and operational risk). In order to realize and implement IT projects optimally within the minimum time and with least effort there is a need of technical support. IT&C Department after having examined the concerns above, feel a technical team is required to support to Techno-Financial Committee for speedy processing of requests made by Departments for E-Governance projects. Accordingly, Government intends to empanel qualified and experienced Consultant firms / Consultants / IT Service Providers to provide assistance in processing the requests made by the various Government departments, to address gap in skill sets given below:
  - a. **Procurement specialists:** To conduct feasibility study, preparation of detailed scope of work, designing of Measurable Key Performance Indicators(KPI), Business models (including PPP models), preparing EoI / RFP/ tender documents for special projects, evaluation of the EoI/bids/proposals received, making internal note-sheets for getting

approvals/sanctions, assist IT&C Department in selection of external agencies, drafting Service Level Agreement (SLA), drafting contracts within legal framework for implementation of the IT projects.

- b. **Technology experts / Architects:** to take-up groundwork for e-Governance projects, consistency in IT project management, overall direction, standardization, interoperability, Convergence of technologies of the e-Governance projects by suggesting all interdependencies, overlaps, conflicts, standards, IT architecture, security, legal aspects, etc. across all projects. To examine that, all core infrastructure created by IT&C Department is effectively put to use for sharing across all projects. To document project process, design or examine database design, functional testing, identifying service channels models, design outputs/reports, conduct quality assurance, do cost-benefit analysis among technological options, and assess the risk.
6. Procurement specialists and Technical experts/architecture consultants will be empanelled by AP Technology Services Limited (APTS) and Institute for Electronic Governance (IEG), to provide technical screening to prepare RFPs, Tender document, and assist during tender processing at evaluation.
7. The Managing Director, AP Technology Services Limited and CEO, Institute for Electronic Governance (IEG) are requested to take necessary action to empanel consultants / consultants firms. The payment will be made from the funds of Capacity building scheme for SeMT according to guidelines of DIT.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Dr. SAMEER SHARMA  
SECRETARY TO GOVERNMENT

To

1. The Managing Director, APTS
2. The CEO, Institute for Electronic Governance
3. The Joint Director & DDO, IT&C dept (3copies)

Copy to

PS to Secretary, IT&C Dept.  
SC/SF

//FORWARDED :: BY ORDER//

SECTION OFFICER